

(Please Return Completed Form to Cheryl Rinker)

## Kenmore Alliance Church

### Application for Ministry

This form is to be completed in ink by any applicant for a volunteer position within/involving:

#### ***Kenmore Alliance Church***

We recognize that this form is extensive, but ask for your patience in completing the form in its entirety. Your cooperation will assist church leaders in their efforts to provide a secure environment for you as a volunteer as well as the children, youth and adults who participate in our ministry programs and use our facilities. Your responses will be kept **confidential**, although there may be circumstances where such information may be provided on a “need to know” basis to individuals working with our ministry and to other individuals in order to evaluate your application and/or to comply with applicable legal requirements.

Note: If you live in a state where laws exempt you from providing any of the information requested below, you need not answer the questions requesting such information. For example, you need not disclose information that is contained in sealed or expunged court records, or that involved a criminal arrest that did not result in conviction.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

For review committee only: (Please Initial and Date as Completed)

Initial Interview Completed: \_\_\_\_\_ Reference Check Completed: \_\_\_\_\_

Background Check Completed: \_\_\_\_\_ D9 Approval Granted: \_\_\_\_\_

Approved: \_\_\_\_\_ Yes \_\_\_\_\_ No

Date Approved/Unapproved: \_\_\_\_\_

Signature of Elder Representative: \_\_\_\_\_

**Personal Data: (please print)**

Name: \_\_\_\_\_

If you have ever used other names, please list below:

\_\_\_\_\_  
\_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Home Phone Number: (    ) \_\_\_\_\_

Cell Phone Number: (    ) \_\_\_\_\_

Email Address: \_\_\_\_\_

Present Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Previous Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Birth: \_\_\_\_\_

Marital Status: \_\_\_\_\_

**Spiritual History:**

How long have you attended Kenmore Alliance Church? \_\_\_\_\_

Are you a member of Kenmore Alliance Church? \_\_\_\_\_

Do you attend regularly (two or more services a month)? \_\_\_\_\_

In a brief paragraph, please outline your spiritual journey, including when you received Christ as your Savior.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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### **Ministry History:**

Please list the churches you have attended and the ministry organizations in which you have participated in the last five years.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Please list present and previous ministry experience and location:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### **Qualifications and Availability for Service:**

Briefly share your motivation for wanting to serve in the ministries of this church.

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When are you available? \_\_\_\_\_

In what area(s) of ministry are you interested in serving?

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Describe any limitation or condition that may restrict you from performing certain activities involved in the volunteer position for which you are being considered.

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Do you have a contagious or infectious disease or condition which could be transmitted to others in the volunteer work you would be performing?

\_\_\_\_\_ Yes \_\_\_\_\_ No If yes, please explain.

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## Legal Questionnaire:

1. Have you ever been convicted of a criminal offense (felony or misdemeanor, except for minor traffic violations)? You will need to answer "Yes" if you have entered into a plea agreement, including a deferred sentence or deferred judgement arrangement, in connection with a criminal charge. \_\_\_ Yes \_\_\_ No (If you answer "Yes", please attach a statement or explanation, including nature of offense, date, and court where conviction was entered)
2. Have you ever been convicted of a sexual offense, offense relating to children, or crime of violence (that is not covered in question 1)? \_\_\_ Yes \_\_\_ No (If you answer "Yes", please attach a statement or explanation, including nature of offense, date, and court where conviction was entered)
3. Have you ever been reported to a social services agency, law enforcement authority, child abuse registry, or similar organization regarding abuse or misconduct involving children? \_\_\_ Yes \_\_\_ No If yes, please explain:

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4. Have you ever been the subject of a civil lawsuit involving sexual misconduct, sexual harassment, or other immoral behavior or conduct involving adults or children? \_\_\_ Yes \_\_\_ No If yes, please explain:

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5. Have you ever been the subject of a complaint or disciplinary proceeding against a professional license or other license held by you, including, but not limited to a license to provide child care or similar services? \_\_\_ Yes \_\_\_ No If yes, please explain:

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6. Have you ever been the subject of any disciplinary action, transfer or dismissal, or been named as a defendant in a civil lawsuit, as a result of an accident or mishap involving children? \_\_\_ Yes \_\_\_ No If yes, please explain:

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7. Have you ever been subject to any disciplinary action (including discharge) or investigation by a church, religious or other organization or by an employer? \_\_\_\_ Yes \_\_\_\_ No If yes, please explain:

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8. Do you have any drug, alcohol, or substance abuse problems? \_\_\_\_ Yes \_\_\_\_ No If yes, please explain:

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9. Do you practice a sexually pure lifestyle as taught in the Scriptures? \_\_\_\_ Yes \_\_\_\_ No

## Personal References

These references are to be non-family references (i.e. no parents, siblings, aunts, uncles, children, grandparents, etc.)

**1. A Supervisor**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_

**2. A Leader of a Ministry You Served In and/or a Supervisor**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_

**3. A Friend**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_

## Applicant's Statement

The responses I have provided in completing this application form are complete, truthful, and accurate.

I hereby authorize **Kenmore Alliance Church** (hereunto referred to as "the Church" to make inquiries concerning my background in connection with evaluating the information I have provided on this form and in the application process, including a criminal records check if deemed necessary by the church. I hereby authorize all persons associated with me, including churches, employers, law enforcement agencies, licensing and social service agencies, to release any information contained in the files or records concerning me to the Church and its representatives.

In consideration of the receipt and evaluation of this application form by the Church, I hereby release **Kenmore Alliance Church** and their directors, Employees, agents, representatives and any other person or organization, including record custodians, that may release information concerning me, both collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs or family on account of inquiries concerning my background and any disclosures of information concerning me to **Kenmore Alliance Church**.

I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS OF IT, AND I SIGN THIS RELEASE OF MY OWN FREE AND VOLUNTARY ACT.

I understand that my service with the Church will be volunteer service. In addition, my volunteer service shall be at-will and the Church shall be entitled to terminate my services at any time without cause or advance notice. I understand and agree that I am not an employee of the Church and that I have no expectation of future employment. As a volunteer, I have no entitlement to or expectation of compensation, health insurance, or other employee benefits, or unemployment or worker's compensation insurance benefits.

I affirm that I will strictly comply with all policies and procedures of **Kenmore Alliance Church** including but not limited to its Safe Place Plan. If at any time I find that for any reason I am unable to support the vision, policies, procedures or doctrines of this church/organization, I will resign my volunteer position. I understand and agree that failure by me to abide by such policies and procedures may result in my immediate dismissal, or in disciplinary action, at the discretion of the Church. I will report any known or suspected child abuse or other violation of policy to the senior pastor, a member of the church staff, an elder, or the designated authority.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Name (please print): \_\_\_\_\_

Witness' Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness' Name (please print): \_\_\_\_\_

**Ministry Covenant**  
Kenmore Alliance Church  
175 Bonnett Ave.  
Tonawanda, NY 14150

**We Believe That:**

1. Spiritual discipleship can only be accomplished by those who have and enjoy a personal relationship with Jesus Christ.
2. God calls all believers to ministry and gives us spiritual gifts for use in ministry to others for evangelism, discipleship, and growth.
3. A ministry worker needs to be an appropriate role model.
4. The leadership of Kenmore Alliance is responsible for providing opportunities for gift identification, feedback, training, and encouragement to prepare and strengthen people for ministry.
5. Sexual integrity is a necessary aspect of any ministry worker's life. We believe that God's plan for human sexuality can be expressed only in a monogamous relationship between one man and one woman within the framework of marriage. All other sexual relationships are sinful.

**I will:**

1. Be a person of regular Prayer and Bible Study
2. Regularly attend a Worship Service
3. Connect in a small group for fellowship
4. Seek to meet with other believers for accountability
5. Be a person who shares their faith
6. Pray for those to whom I am ministering

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Coordinator of Ministry:** \_\_\_\_\_

**Minister:** \_\_\_\_\_